

The City Council of the City of Mattoon held a regular meeting in the Council Chambers at City Hall on February 7, 2006 at 7:00 p.m. after a 6:30 p.m. caucus session.

Mayor White presiding.

The following members of the Council answered roll call: YEA Commissioner David Cline, YEA Commissioner Randy Ervin, YEA Commissioner Joseph McKenzie, YEA Commissioner David Schilling, YEA Mayor Charles E. White.

Also in attendance were City personnel: City Attorney/Treasurer/Administrator J. Preston Owen, Public Works Director David Wortman, Community Development Coordinator Kyle Gill, Police Chief Larry Metzelaars, Fire Chief Bruce Grafton, and City Clerk Susan O'Brien.

CONSENT AGENDA:

Items listed on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. Prior to asking for a motion to approve the Consent Agenda, the mayor will ask if anyone desires to remove an item from the Consent Agenda for public discussion. No separate discussion of these items will occur unless a Council Member requests the item to be removed from the Consent Agenda. If an item is removed from the Consent Agenda, it will be considered elsewhere on the agenda for this meeting.

Mayor White seconded by Commissioner Schilling moved to approve the consent agenda consisting of: minutes of the regular meeting January 17, 2006; special meeting January 24, 2006; and special meeting January 26, 2006; payroll and bills for the last half of January including HOME Rehab Grant Expenditures; Council Decision Request 2006-564, approving the promotion of Anita Kaufman from Clerk I to Clerk II in the City Clerk's Office and Dodge Grove Cemetery Office, effective January 6, 2006; Council Decision Request 2006-565, appointing Beth Hildebrandt and Rich Fanelli to the Mattoon Arts Council for terms expiring on September 30, 2006, and reappointing Tom Hawk, Jennifer Cisna, Carl Lebovitz, Tom LeVeck, Robert McClean, and JoAnn Homann to the Mattoon Arts Council for terms expiring September 30, 2007.

Bills and Payroll for the last half of January

<u>General Fund</u>		
Payroll		\$ 240,296.64
Bills		<u>\$ 77,985.72</u>
	Total	\$ 318,282.36
<u>Hotel Tax Fund</u>		
Payroll		\$ 1,404.33
Bills		<u>\$ 4,051.08</u>
	Total	\$ 5,455.41
<u>Festival Management</u>		
Bills		<u>\$ 24,565.67</u>
	Total	\$ 24,565.67
<u>Insurance & Tort Judgment</u>		
Bills		<u>\$ 6,564.01</u>
	Total	\$ 6,564.01
<u>Midtown TIF Fund</u>		
Bills		<u>\$ 3,643.74</u>
	Total	\$ 3,643.74
<u>Capital Project Fund</u>		
Bills		<u>\$ 158,689.60</u>
	Total	\$ 158,689.60
<u>Water Fund</u>		
Payroll		\$ 29,348.84
Bills		<u>\$ 77,199.83</u>
	Total	\$ 106,548.67
<u>Sewer Fund</u>		
Payroll		\$ 25,983.54

Bills		\$ 114,979.28
	Total	\$ 140,962.82
	<u>Cemetery Fund</u>	
Payroll		\$ 2,890.35
Bills		\$ 4,138.79
	Total	\$ 7,029.14
	<u>Motor Fuel Tax Fund</u>	
Bills		\$ 1,463.13
	Total	\$ 1,463.13
	<u>Revolving Loan Fund</u>	
Bills		\$ 160.00
	Total	\$ 160.00
	<u>Health Insurance</u>	
Bills		\$ 81,284.51
	Total	\$ 81,284.51

Mayor White opened the floor for discussion. No discussion.

Mayor White declared the motion to approve the consent agenda approved by the following vote: YEA Commissioner Cline, YEA Commissioner Ervin, YEA Commissioner McKenzie, YEA Commissioner Schilling, YEA Mayor White.

PUBLIC PRESENTATIONS, PETITIONS AND COMMUNICATIONS:

This portion of the City Council meeting is reserved for persons who desire to address the Council. The Illinois Open Meeting Act mandates that the City Council may NOT take action on comments received on matters that have not been identified on this agenda, but the Council may direct staff to address the topic or refer the matter for action on the agenda for another meeting. Persons addressing the Council are requested to limit their presentations to three minutes and to avoid repetitious comments.

Mayor White called for the public hearing on the proposed CDAP-RLF economic development loan application for 50% of the costs of equipment to be installed in a new Subway Restaurant at 1100 to 1112 Lake Land Boulevard in the Midtown TIF District. City Attorney/Treasurer/Administrator Owen opened the public hearing in the Mattoon City Hall Council Chambers at 7:04 p.m. City Attorney/Treasurer/Administrator Owen requested anyone from the Council or public to comment on the proposal. There were no comments. City Attorney/Treasurer/Administrator Owen closed the public hearing at 7:05 p.m.

Mayor White seconded by Commissioner Ervin moved to adopt Special Ordinance 2006-1106: authorizing and supporting a \$62,500 CDAP-RLF economic development loan to Mark Dust d/b/a H&H Restaurants, Inc.

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2006-1106

AN ORDINANCE APPROVING AN INTEREST RATE AND TERMS FOR A \$62,500 LOAN FROM THE REVOLVING LOAN FUND TO H&H RESTAURANTS, INC. TO ASSIST WITH THE PURCHASE OF EQUIPMENT IN CONNECTION WITH A PROPOSED RESTAURANT IN THE CITY OF MATTOON, ILLINOIS

WHEREAS, the City of Mattoon has a Community Development Assistance Program (CDAP) Revolving Loan (RLF) Program, and,

WHEREAS, H&H Restaurants, Inc. have submitted a Revolving Loan Fund (RLF) Application for RLF funds in the amount of sixty-two thousand five hundred dollars (\$62,500) for the purchase of equipment, and,

WHEREAS, the Mattoon Revolving Loan (RLF) Committee has reviewed said RLF Application and recommends City Council approval in accordance with applicable Federal, State and Local guidelines,

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Mattoon as follows:

Section 1. That the City Council hereby approves the H&H Restaurants, Inc. RLF loan request in the amount of sixty-two thousand five hundred dollars (\$62,500) for a fixed annual interest rate of 3% for a term of seven (7) years for the purchase of equipment.

Section 2. The Municipal Clerk is hereby directed to file a certified copy of this ordinance in the City Revolving Loan File.

BE IT RESOLVED, by the Council of the City of Mattoon, Illinois, that there is hereby

appropriated the sum of \$310,000.00 of Motor Fuel Tax funds for the purpose of

maintaining streets and highways under the applicable provisions of the Illinois

Highway Code from January 1, 2006 to December 31, 2006.

BE IT FURTHER RESOLVED, that only those streets, highways, and operations as listed and described on the approved Municipal Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that the Clerk shall, as soon a practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department , a certified statement showing expenditures from and balances remaining in the account(s) for this period; and

BE IT FURTHER RESOLVED, that the Clerk shall immediately transmit two certified copies of this resolution to the district office of the Department of Transportation, at Effingham, Illinois.

I, Susan J. O'Brien Clerk in and for the City of Mattoon, County of Coles hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the Council at a meeting on February 7, 2006.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 7th day of December, 2006.

(Seal) /s/ Susan J. O'Brien City Clerk

Authorized MFT Expenditure
Date
Department of Transportation
Regional Engineer

Mayor White opened the floor for discussion. No discussion.

Mayor White declared the motion carried by the following vote: YEA Commissioner Cline, YEA Commissioner Ervin, YEA Commissioner McKenzie, YEA Commissioner Schilling, YEA Mayor White.

Commissioner McKenzie seconded by Commissioner Ervin moved to approve Council Decision Request 2006-566, approving bid documents for the 2006 MFT general maintenance contracts for the purchase of Oil and chip, Crushed Aggregate, and Joint Sealant Material.

Mayor White opened the floor for discussion. No discussion.

Mayor White declared the motion carried by the following vote: YEA Commissioner Cline, YEA Commissioner Ervin, YEA Commissioner McKenzie, YEA Commissioner Schilling, YEA Mayor White.

Commissioner McKenzie seconded by Commissioner Cline moved to approve Council Decision Request 2006-567, authorizing Birkey's construction Equipment of Mattoon to repair the bucket portion of the Public Works endloader for the amount of \$14,084.

Mayor White opened the floor for discussion. No discussion.

Mayor White declared the motion carried by the following vote: YEA Commissioner Cline, YEA Commissioner Ervin, YEA Commissioner McKenzie, YEA Commissioner Schilling, YEA Mayor White.

Commissioner Cline seconded by Commissioner Ervin moved to adopt Resolution 2006-2638, adopting strategies for the budget for the fiscal year that begins May 1, 2006 and ends April 30, 2007.

**CITY OF MATTOON, ILLINOIS
RESOLUTION NO. 2006-2638**

**A RESOLUTION ADOPTING BUDGET STRATEGIES
FOR THE 2006/2007 FISCAL YEAR**

WHEREAS, the City Council desires to take timely and appropriate strategic action to provide policy guides to the management staff for the tentative budget for the fiscal year that begins May 1, 2006 and ends April 30, 2007; and,

WHEREAS, the Council's various advisory groups were given notice of potential strategies to be adopted by this resolution and the Council has given due consideration to their recommendations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, that the City Administrator is hereby directed to formulate a recommended budget for next fiscal year consistent with guides outlined on a paper titled "2006/2007 Budget Strategies", a copy of which is attached hereto and incorporated herein by reference.

Upon motion by Commissioner Cline, seconded by Commissioner Ervin, adopted this 7th day of February, 2006, by a roll call vote, as follows:

AYES (Names): Commissioner Cline, Commissioner Ervin,
 Commissioner McKenzie, Commissioner Schilling,
 Mayor White.

NAYS (Names): None

ABSENT (Names): None

Approved this 7th day of February,
2006.

s/ Charles E. White

Charles E. White, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/ Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/ J. Preston Owen
J. Preston Owen, City Attorney

Recorded in the Municipality's Records on February 8, 2006.

Mayor White opened the floor for discussion. No discussion.

Mayor White declared the motion carried by the following vote: YEA Commissioner Cline, YEA Commissioner Ervin, YEA Commissioner McKenzie, YEA Commissioner Schilling, YEA Mayor White.

Mayor White seconded by Commissioner Ervin moved to recess to closed session at 7:10 p.m. pursuant to the Illinois Open Meetings Act for the purpose of considering the employment, performance or dismissal of employees of the municipality (5 ILCS 120(2)(c)(1)); the purchase or lease of real property (5 ILCS 120(2)(c)(5)); the price for sale or lease of property (5 ILCS 120(2)(c)(6)); or litigation affecting or on behalf of the City of Mattoon (5 ILCS 120(2)(c)(11)); Discussion pertaining to candidates for the city administrator position and whether to authorize the mayor to commence negotiations for an employment agreement with the

candidate determined best for the job; Discussion pertaining to negotiations of option agreements to acquire real estate west and south of the premises currently leased to the YMCA for potential expansion of the YMCA facilities.

Mayor White opened the floor. Mayor White announced that the city administrator citizens' advisory committee, Lt. Adam Weinstock, and Coles Together Director Angela Griffin would attend the closed session.

Mayor White declared the motion carried by the following vote: YEA Commissioner Cline, YEA Commissioner Ervin, YEA Commissioner McKenzie, YEA Commissioner Schilling, YEA Mayor White.

Council reconvened from closed session at 8:51 p.m.

Mayor White announced the City Council was to hold a special meeting on Monday, February 13, 2006 at 1:00 p.m. in the City Hall Council Chambers in order to make an announcement of the successor City Administrator.

Mayor White seconded by Commissioner Schilling moved to adjourn at 8:52 p.m.

Mayor White declared the motion carried by the following vote: YEA Commissioner Cline, YEA Commissioner Ervin, YEA Commissioner McKenzie, YEA Commissioner Schilling, YEA Mayor White.

/s/ Susan J. O'Brien
City Clerk

The City Council of the City of Mattoon held a special meeting in the City Hall Council Chambers on February 13, 2006 at 1:00 p.m.

Mayor White presiding.

Mayor White led the Pledge of Allegiance.

The following members of the Council answered roll call: YEA Commissioner David Cline, YEA Commissioner Randy Ervin, YEA Commissioner Joseph McKenzie, YEA Commissioner David Schilling, YEA Mayor Charles E. White.

Also in attendance were City personnel: City Attorney/Treasurer/Administrator J. Preston Owen, Community Development Coordinator Kyle Gill, Public Works Director David Wortman, Fire Chief Bruce Grafton, and City Clerk Susan O'Brien.

Mayor White seconded by Commissioner Ervin moved to approve Council Decision Request 2006-568, approving demolition specifications for properties located at 2816 Cedar, 3105 Commercial, and 1621 Richmond; and authorizing the city clerk to advertise for demolition bids.

Mayor White opened the floor. No discussion.

Mayor White declared the motion carried by the following vote: YEA Commissioner Cline, YEA Commissioner Ervin, YEA Commissioner McKenzie, YEA Commissioner Schilling, YEA Mayor White.

Mayor White seconded by Commissioner Schilling moved to adopt Special Ordinance 2006-1108, approving the employment contract with Alan L. Gilmore. Mr. Gilmore will take office no later than March 13, 2006.

SPECIAL ORDINANCE NO. 2006-1108 —

AN ORDINANCE APPROVING CONTRACT
WITH ALAN L. GILMORE

WHEREAS, the City Council for the City of Mattoon, Coles County, Illinois, deems that it is in the public interest and the interest of the citizens and taxpayers of the City of Mattoon that a City Administrator be employed to manage the business of administrative affairs of the City of Mattoon consistent with Illinois statutes and the City of Mattoon Code of Ordinances; and,

WHEREAS, many citizens and volunteers and the members of the City Council have been actively engaged in a nationwide recruitment process to recruit a well qualified individual to a position of City Administrator; and

WHEREAS, negotiations have taken place and an agreement has been reached between negotiators on behalf of the City of Mattoon and Alan L. Gilmore, subject to the approval of the City Council for the City of Mattoon.

NOW, THEREFORE, BE IT ORDAINED by the City Council for the City of Mattoon, Coles County, Illinois, as follows:

1. That Agreement (Exhibit “A”, attached) is hereby approved and ratified.

2. That the Mayor and City Clerk be and are hereby authorized to execute Exhibit “A” and do all other things necessary to give effect thereto.

BE IT FURTHER ORDAINED that this Ordinance shall take effect from and after its passage and approval as provided by law.

PRESENTED this 13th day of February, 2006.

PASSED this 13th day of February, 2006.

APPROVED this 13 day of February, 2006.

/s/ Charles E. White
MAYOR

ATTEST:

/s/ Susan J. O’Brien
CITY CLERK

Mayor White opened the floor for discussion. No discussion.

Mayor White declared the motion carried by the following vote: YEA Commissioner Cline, YEA Commissioner Ervin, YEA Commissioner McKenzie, YEA Commissioner Schilling, YEA Mayor White.

Mayor White seconded by Commissioner Ervin moved to adjourn at 1:03 p.m.

Mayor White declared the motion carried by the following vote: YEA Commissioner Cline, YEA Commissioner Ervin, YEA Commissioner McKenzie, YEA Commissioner Schilling, YEA Mayor White.

/s/ Susan J. OBrien
City Clerk